[Your Organisation's Letterhead]
[Your Organisation's Name]
[Your Address]

[Date]

[Recipient Name]
[Clinic Address]

Dear [Recipient Name],

[insert patients name and NHS number]

Thank you for providing 'Advice and Guidance' for the above patient. The original request was for a referral to your service and after clinical review this is still deemed appropriate and necessary for the following reason:

☐ The 'Advice and Guidance' provided is asking General Practice to undertake the work of a specialist, hold onto additional risk and act outside of competency levels.

To undertake such work would not be consistent with GMC Good Medical Practice.

☐ The 'Advice and Guidance' provided is too onerous and is asking General Practice to undertake an unacceptable amount of unfunded work.

The BMA have confirmed to its GP members that the use of 'Advice and Guidance' pathway is not part of core GMS work and is therefore unpaid, non-contracted work.

This course of action has been taken as part of collective action in Leeds, which aims to reset a safer and more sustainable workload for current and future general practice.

Leeds Local Medical Committee are exploring with the ICB options for new local enhanced service (LES) payments in line with other parts of West Yorkshire and England. This could include a general payment for the 'A&G' pathway, or payments for new clinical pathways that are safe and appropriate to be undertaken by General Practice, can relieve pressure on specialist services and bring care closer to the home of patients.

If your service has an idea for a new LES pathway for General Practice, please free to contact Leeds Local Medical Committee directly at mail@leedslmc.org and they can consider this part of their system interface work.

Sincerely,

[Your Name]
[Your Position]
[Your Organisation]

Please copy the relevant trust's into your letter in addition to replying to the relevant department

LTHT – leedsth-tr.refusals@nhs.net
LCH – lch.refusals@nhs.net
LYPFT – lypft.primarycare.refusals@nhs.net